



Lam Soon (Thailand) Plc.

Policy to facilitate and encourage shareholders to attend and participate at the shareholders' meetings

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Lam Soon (Thailand) Public Company Limited recognises and places an importance on the implementation of principles of Good Corporate Governance including the respect of the rights of all shareholders e.g. Thai investors, foreign investors, minorities, and institutional investors to ensure their rights are protected with equitable treatment.

As such, the Company establishes the policy to facilitate and encourage shareholders to attend and participate at the shareholders' meetings by implementing as follows:-

1) Ensuring that shareholders have the opportunity to propose the agenda for Annual General Meeting (AGM) as it deems material and beneficial including to propose candidate for selection as Director in advance, and to submit questions which are related to the Company prior the meeting date, the procedures of which are published on the Company's website;

2) Disclosing the Board resolutions regarding the determination of AGM date and the meeting agendas with the reasonable details through the SET online system and the Company's website no later than the next working day after the Board having resolution.

3) Having the procedure to arrange the AGM with the transparency, efficiency, and satisfying to the relevant law and the Company's Articles of Association (which have been posted on the Company's website);

4) Ensuring shareholders to receive the accurate and sufficient information within an appropriate timeframe by:-

- submitting Notice of AGM that states date, time, place, agenda of the meeting with the reasonable details for consideration, complying to the law, rules of relevant regulators, the Company's Articles of Association, and satisfying to good practice of AGM checklist.

- Posting meeting documents and notice in both Thai and English languages on the Company's website at least 30 days prior to the meeting date, and informing shareholders through the SET online system;

- The Notice of AGM and other relevant documents shall be provided and distributed to shareholders at least 21 days prior to the meeting date.

- Publishing Notice of AGM in daily newspapers for 3 consecutive days and 3 days prior to the meeting date;

5) The registration to attend the meeting commencing 2 hours prior to the meeting starts with facilities arranged for shareholders namely receptionist, registration desk, barcode system for registration, IT system for processing the voting rights on each agenda, snack and soft drink, and complimentary gift set in reasonable value prepared for shareholders and proxies.

6) During the meeting, VDO will be recorded and the Company invites shareholders on equitable treatment basis to share an opinion or ask questions while the Company provides macro data of palm oil business within the suitable timeframe. Important issues including questions and suggestions will be completely recorded in the minutes of meeting.

7) Disclosing the resolutions together with voting result through the SET online system within the next day after the meeting date;

8) Doing and submitting the minutes of AGM to relevant regulators including posting the minutes and VDO clip recorded during the meeting on the Company's website within 14 days of the completion of the meeting, for shareholders to verify;

9) Assigning Ms. Sutida Boonjaroen (Finance Secretary) to be the contact person and coordinator between the Company and shareholders in case of any questions related to the meeting or demand for printed annual report. Shareholders can also send general questions or any comments to e-mail : sutidab@lamsoon.co.th or secretary@lamsoon.co.th